

I/154042/2024

**ICAR-NATIONAL BUREAU OF SOIL SURVEY & LAND USE PLANNING**  
**Amravati Road, Nagpur-440 033**

F.No.16-122/works/2024

Dated:- 7.08.2024

**OFFICE ORDER**

The Director, NBSS&LUP, Nagpur is refix the rates/rent of Auditorium hall of ICAR-NBSS&LUP, HQrs., Nagpur for the period of 3 years w.e.f. 7.08.2024, as per the details given below :-

<b>Sr. No.</b>	<b>Category</b>	<b>Security Deposit</b>	<b>Rend including Electricity, Maintenance, Technical support, service charges and cleaning charges</b>
1.	For function of ICAR Institute	Rs.5000/-	Rs.10,000/- per day
2.	For function organized by Central/State Govt. Organization/Govt. of India undertaking /SAU	Rs.5000/-	Rs.25,000/- Per day
3.	For functions organized by Professional societies recognized by ICAR.	Rs.5000/-	Rs.10,000/- per day
4.	For functions organized by Non-Govt. organizations/Private institutes	Rs.15,000/-	Rs.30,000/- per day

**Terms & conditions :-**

1. The rate is for 08 hrs per day for utilizing the Auditorium beyond 08 hrs in a day 20% higher on prorata basis will be charged. Fraction of hour will be counted as full hour.
2. The amount for reservation of Auditorium including security deposits should be paid in advance. The security deposit will be refunded after over of function within eight days after submission of receipt for reservation of Auditorium.
3. The amount of loss of materials/damages of items in auditorium shall be deducted from the security deposit and balance amount will be refunded.

**Sd/-****(Kamlesh Sharma)****Asstt. Administrative Officer****Distribution :-**

1. The Head, Regional Centre, ICAR-NBSS&LUP, New Delhi, m Kolkata, Bangalore, Udaipur, Jorhat
2. The Director, ICAR-CICR, Post Bag No.2 Shankarnagar Post, Nagpur for information.
3. The Director, ICAR-CCRI, Amravati Road, Nagpur for information.
4. The Officer-in-charge, GTC, CIRCOT, Amravati Road, Nagpur for information.
5. The Head, SRS/RSA/LUP Division HQrs., Nagpur for information.
6. The Inchagre, PME Cell/Library/Director Cell HQrs., Nagpur for information.
7. The Chief Finance & Accounts Officer HQrs., Nagpur

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8. The Drawing & Disbursing Officer HQrs., Nagpur.
9. Dr. Pramod Tiwary, Pr. Scientist & Incharge, Auditorium for information.
10. **Shri Sunil Meshram, Tech. Officer for information and requesting to upload the order to the Institute website.**
11. Shri A.M.G. Sheikh, Sr. Technician for information.
12. Notice Board of HQrs/ICAR Guest House.